

AZLMSC Board Meeting Minutes

These minutes were approved by email vote on August 4, 2024.

July 24, 2024 (via Zoom)

Meeting called to order at 7:05 pm

Adjourn to enter Executive Session at 7:05 pm

Board Members Present: Katy James-Chairman, Liz Hobbs-Vice Chair, Marianne Rexer-Treasurer, Kathy Gallagher-Secretary, Lindsey Urbatchka-At Large, Barb Sloan-At Large, Jim Rowland-At Large, Gini Baker-At Large, Judy Gillies-Past Chair

Absent: none

Quorum present: Yes

EXECUTIVE SESSION

1. Selection of delegates for the USMS annual convention and USMS Relay 2024

The board reviewed requests and nominations for delegates and representatives. Members wishing to represent the LMSC were asked to provide information about why they wanted to represent and how they would continue working to improve the LMSC and member experiences. Annual Convention delegate nominees were Gini Baker, Marnie Whitley, Kathy Gallagher, Michael Heather, Rome Yount. Relay representative nominees were Liz Hobbs, Barb Sloan, Marnie Whitley, Doug Adamavich, Michael Heather, and Samantha Martoni.

The board considered the interests and commitment of current board members and committee chairs, and requested nominations for remaining open positions, asking members to include why and what they would bring back to help improve the AZLMSC and member experience. This latter request carried the most weight during discussion and voting for the representatives.

AZLMSC is allowed four delegates. Judy Gillies attends as a member of the Rules committee. Jeff Commings attends as a Board of Directors member. These two attendees do not count toward our four delegate spots.

The Annual Meeting is virtual. The Relay event requires travel to Houston. USMS pays for meals during the event and 50% of hotel expenses. AZLMSC pays for flights and other required incidental expenses for our attendees.

Motion to select Gini Baker, Marnie Whitley, Kathy Gallagher, and Rome Yount as delegates to the USMS 2024 Annual Meeting and Liz Hobbs, Marnie Whitley, Barb Sloan, and Samantha Martoni to Relay 2024.

Vote taken, all in favor. Motion passed. Kathy Gallagher, Gini Baker, Barb Sloan, and Liz Hobbs abstained.

Executive Session adjourned and Business Meeting called to order at 7:22 pm

Board Members Present: Katy James-Chairman, Liz Hobbs-Vice Chair, Marianne Rexer-Treasurer, Kathy Gallagher-Secretary, Lindsey Urbatchka-At Large, Barb Sloan-At Large, Jim Rowland-At Large, Gini Baker-At Large, Judy Gillies-Past Chair

Absent: none

Quorum present: Yes

Others present:

Lisa Zenoff-Harris, Communications Committee Chair

Terry Heggy, Coaches Committee Chair

Marnie Whitley, Open Water Chair

Marcelo Cabral, Webmaster

Samantha Martoni, AZLMSC member

MOTIONS PASSED

1. Motion to send Gini Baker, Marnie Whitley, Kathy Gallagher, and Rome Yount as delegates to the USMS 2024 Annual Meeting and Liz Hobbs, Marnie Whitley, Barb Sloan, and Samantha Martoni as representative to Relay 2024.
 2. Motion to pay for shade tents and relay fees for all relays for AZ teams, clubs, and workout groups at Summer nationals by Judy Gillies. Seconded by Barb Sloan.
 3. Motion to provide \$300 reimbursement on a one-time trial basis to any AZLMSC official that officiates at a USMS national meet by Judy Gillies. Second by Jim Rowland.
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ACTIONS AND FOLLOW-UP

1. Katy James to notify USMS of our Convention and Relay delegates.
 2. Katy James to notify Rome and Samantha about their selection to represent AZLMSC at Convention and Relay, provide info, and advise them of next steps.
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IMPORTANT DATES:

1. September 13-15: USMS Convention (Virtual)
 2. October 18-20: USMS Relay (Houston)
 3. October 18-20: USMS Coaches Clinic (Houston)
 4. October 26-27: Ron Jon meet (Tempe)
 5. March 27-30, 2025: College Club Swimming Nationals (Mesa Skyline)
 6. Proposed 2025 meets (no sanctions yet)
 - a. SCY meet March in Oro Valley.
 - b. Distance meet February in Tucson.
 - c. SCY meet May in Sedona.
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ONGOING BUSINESS

1. Registrar Report – Katy James, Registrar.

Membership is about 1,150 members. This is what we would expect for this time of year.

2. Treasurer Report – Marianne Rexer, Treasurer

Financially we are doing well, ahead of budget for this time.

3. USMS Annual Convention delegates announced

Katy James announced that the AZLMSC board selected Gini Baker, Marnie Whitley, Rome Yount, and Kathy Gallagher as delegates to the virtual USMS 2024 Annual Convention. Jeff Commings and Judy Gillies also attend because of their involvement on the USMS Board of Directors (Jeff) and Rules Committee (Judy).

4. USMS Relay 2024 representatives announced

Katy James announced that the AZLMSC board selected Liz Hobbs, Barb Sloan, Marnie Whitley, and Samantha Martoni to represent Arizona at Relay 2024 in Houston.

USMS pays for food and hotel. AZLMSC pays for (reimbursement) our representatives for flights and other required incidental expenses. To be reimbursed we require that representatives give a presentation to the board that includes a plan on what you will do with info/ideas, or what you suggest the AZLMSC/teams/members do. Will invite AZLMSC members to hear your presentation.

Action Item:

Katy James will notify USMS about our Annual Convention delegates, and our Relay 2024 representatives.

NEW BUSINESS

5. National Coaches Clinic

We received one application for financial assistance to attend the clinic, from Terry Heggy who is Chair of the Coaches Committee. Cokie Lepinski applied earlier, but rescinded her application as she is moving back to San Francisco. There was no motion or vote as we had already decided that we had sufficient funding to provide support.

6. Funding for relays and tents at Nationals

Inspired by the SW Zone meeting discussion about LMSCs wanting to give back and support coaches, teams, and competition, Katy James suggested that we could pay for all AZ LMSC member relays plus shade tents during national competition. This offer would be extended to any team, club, or workout group in the LMSC that is attending the meet, because any AZ club or workout group is representing Arizona when they go to a National meet. We have paid for relays and tents in the past, though in somewhat less official capacity. Barb reinforced that, from her experience on the coaches committee and at last' year's Annual Convention, LMSCs and the National office are trying to encourage LMSCs to spend more money to support members.

We discussed setting a fiscally prudent policy (e.g. support is contingent on a minimum number of registered AZLMSC members), but then determined we would instead consider offering this support bi-annually for each nationally meet considering our current budget situation. With this approach, we aren't setting up the expectation that it will always happen. We can send a request prior to each national s to ask for requests & reimbursement estimates. (Note: Marianne Rexer mentioned she may have deeper financial data, e.g. for use in the future, as she has done financial research on all 52 LMSCs.)

Expected #s and expenses:

16 relays @ \$16 per relay

Prior tent rental @ nationals: 6 tents @ 150/per

Gini Baker asked about putting individuals who attend nationals without a team, or with a smaller team, onto relays. Katy James does this already. It was suggested that we advertise this more proactively.

Motion to pay for shade tents and relay fees for all relays for AZ teams, clubs, and workout groups at Summer nationals by Judy Gillies. Seconded by Barb Sloan. Vote taken, all in favor. Motion passed.

7. Stipend for AZ USMS officials that officiate at USMS national meets

Judy Gillies spoke about new USMS officials' program that offers partial reimbursement of expenses to USMS officials that officiate at USMS national meets, thus covering a portion of their expenses. The number of officials that can participate in the program and receive reimbursement is limited. USA officials cannot participate.

Judy asked whether our LMSC could reimburse our officials who officiate at a USMS national meet, after member and official Kate Wilson (who is a USMS official and has participated in the USMS reimbursement program) asked her the possibility of AZLMSC reimbursement.

The board discussed this and liked the idea of providing a fixed amount of \$300 for each AZ LMSC official who officiates at summer USMS Nationals. This amount is in addition to any amount provided by USMS. We did not make this a permanent policy, but rather a one-time only decision for 2024 summer nationals.

Motion to provide \$300 reimbursement on a one-time trial basis to any AZLMSC official that officiates at a USMS national meet by Judy Gillies. Second by Jim Rowland. Vote taken, all in favor. Motion passed.

8. Elections of executive board.

Katy James noted that Jeff Comings agreed to run the election for the board officer positions opening in 2025, and that we hope to hold the election in early October.

9. State meet bids

Katy James will issue bid requests for the 2025 state meet soon. Swim Devils might bid for Spring state meet.

The Heatstroker meet won't happen in 2024. Katy James would consider doing it again in the future if the AZLMSC would partner and someone would handle some of the time-consuming tasks.

10. Other

Discussion of other proposed meets in 2025. See important dates.

Motion to adjourn.

Motion by Barb Sloan, second by Judy Gillies, vote taken, all in favor.

Meeting adjourned @ 8:05 pm