

# AZLMSC Board Meeting Minutes

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**These minutes were approved by email vote on September 20, 2023.**

**August 15, 2023 (via Zoom)**

**Meeting called to order at 6:07 pm**

**Board Members Present:** Katy James-Chairman, Liz Hobbs-Vice Chair, Marianne Rexer-Treasurer, Kathy Gallagher-Secretary, Lindsey Urbatchka-At Large, Dorothy Brelieh-At Large, Terry DeBiase-At Large

**Absent:** Judy Gillies-Past Chair, Susan Foster-At Large

**Others present:** Lisa Zenoff-Harris-Communications Committee Chair, Marcelo Cabral-webmaster, Terry Heggy-Coaches Committee Chair

**Quorum present:** Yes

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## **MOTIONS PASSED**

1. Approval to send Katy, Kathy, and Liz to USMS Relay 2023.  
Motion by Lindsey Urbatchka, second by Judy Gillies, vote taken, all in favor.

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## **ACTIONS AND FOLLOW-UP**

1. Katy to send out State Meet Bid info and Contract.
2. Katy will send email to members requesting nominations for At Large board members to run for 2024-2025 positions.  
Katy will email AZ LMSC members to get the word out to coaches and members about USMS event and meet support grants. Lindsey will help craft the email language and will text the coaches she knows.

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## **CONTINUING BUSINESS**

### **1. Treasurer's Report**

No Treasurer's report for this meeting.

### **2. Webmaster Introduction**

Board members introduced themselves to new AZLMSC Webmaster, Marcelo Cabral. Marcelo gave some background about himself and his swimming. Originally from Brazil and

now living in Tucson, Marcelo swam in school and in the army. He began swimming with Jeff Commings in Tucson in 2018. His first meet was in 2020, just before the pandemic.

Prior to his current job developing streaming apps for Paramount, Marcelo was a software engineer with Komatsu group for 14 years.

### **3. Registrar Report**

Current membership numbers: 1210 members, about 40 more than this time last year.

## **NEW BUSINESS**

### **1. 2024 State Meet Bids**

Katy plans to send the State Meet bids info to coaches and will also send the Contract so coaches can see what is required. She has already received one bid from Saddlebrooke.

### **2. Annual Meeting**

Katy queried the board to see if anyone had anything in particular that Arizona delegates should do for the meeting. The board did not suggest specific actions for our delegates to take other than to provide a report to the board after the meeting.

### **3. Elections**

Katy will put out an email to members requesting nominations for the At Large positions. Jeff Commings agreed to coordinate the elections. We polled current At Large board members to determine who will be running again. Susan and Dorothy are not running. Lindsay is running. Terry D will step aside if there are enough nominees but will run if there are not.

### **4. Relay 2023**

Katy notified the board the three people had indicated their interest in attending Relay 2023 – Katy James, Liz Hobbs, and Kathy Gallagher. USMS pays for ½ hotel expenses and food during the event. The LMSC is responsible for airfare/transportation. Terry H. expressed interest in attending and also supported the other three members as AZ attendees.

#### **Motion:**

Terry Heggy moved to approve sending Katy, Kathy, and Liz to Relay 2023, but as he is not a voting board member, this motion was not allowed. After the meeting, Board Secretary Kathy Gallagher reached out to board members by email to clarify if another member wanted to make the motion instead, and several did.

Motion by Lindsey Urbatchka, second by Judy Gillies, vote taken, all in favor.

### **5. Convo with USMS Communications**

Katy reported on a Zoom meeting for Oceanic and Southwest Zones hosted by USMS Board members Ed Coates, Teddy Decker, and Susan Erlinger. The meeting was to convey new USMS vision and explain the grants available to support club development and events.

She reported there are grants available to start clubs and to help with events, e.g. meets. Individuals should contact Bill Brenner for information about applying for these grants.

Katy will email AZ LMSC members to get the word out to coaches and members about these grants. Lindsey will help craft the email language and will text the coaches she knows.

Katy also reported some examples of how other LMSCs support teams and events. For example, Southern Pacific gives each meet host \$1,500. Some LMSCs pay for coaches training or certifications. She also noted that if a Club has Gold Club certification, USMS provides financial meet support.

**Motion to adjourn**

Motion by Marianne, second by Lindsey, vote take, all in favor.

**Meeting adjourned @ 6:31 pm**