

Arizona LMSC Swim Meet Host Financial Report Form



This form must be submitted to the AZLMSC Treasurer within 14 days of the end of the meet. This form is used in accordance with the meet contract and its attachments to determine amounts owed to the AZLMSC, as well as meet expenses to be reimbursed by AZLMSC if any are determined to be payable. Copies of applicable receipts must be included with this form for line-item reimbursement to be considered. Whether contractually-required pre-meet deposit gets refunded is determined by the results of post-meet evaluations as noted below. *NOTE: Sanction fees, entry collection system fees (e.g., ClubAssistant) and additional advertising or social event charges are not reimbursable.*

Please double click below and fill in the yellow boxes.

Meet start date:			
Meet name:			
Meet location:			
Host Organization:			
AZLMSC fees	Quantity	AZLMSC meet surcharge	AZLMSC surcharge subtotal
Individual event swimmers		\$8.00	
Relay-only swimmers		\$2.00	
Total AZLMSC surcharge			
Reimbursable Expenses (receipts enclosed)		Cost	
Individual event awards (medals)		AZLMSC provides	
Reimbursable Expenses: (High point and team awards - up to \$600)			
Total revenue (less AZLMSC surcharge)			
Total meet expenses			
If Revenue > Reimbursable expenses, enter net gain & send check payable to "AZ LMSC"			
If Reimbursable expenses > Revenue; enter net loss requested for AZ LMSC reimbursement			
If Host seeks additional reimbursement from AZ LMSC, submit the following		Cost	
Total revenue (# swimmers * meet fee)			
Pool and timing system rental			
Other expenses (please specify)			

This section to be completed only by AZLMSC Treasurer.

Were meet evaluations deemed acceptable? Yes , deposit is refundable.
No , deposit is not refundable.