

AZLMSC Board Meeting

**These minutes were approved by email vote on January 12&13, 2022.
7 IN FAVOR, 1 NO VOTE**

December 20, 2021

Telephonic

Meeting called to order at 6:05 pm

Board Members Present: Katy James-Chairman, Judy Gillies-Past Chair, Marianne Rexter-Treasurer, Kathy Gallagher-Secretary, Terry DeBiase-At Large, Susan Foster-At Large

Absent: Liz Hobbs-Vice Chair, Brigid Bunch-At Large

Quorum present: Yes

Others present: Lindsey Urbatchka-At Large (beginning in 2022), Dorothy Brelieh-At Large (beginning in 2022), Kelly Donatell-State Records Committee Chair, Terry Heggy-Coaches Committee Chair, Marnie Whitley-Open Water Committee Chair

Motions Passed

1. Budget 2022 accepted
Motion by Marianne, second by Judy, vote taken, all in favor.
 2. 2022 USMS Relay volunteer meeting - attendees and related event expenses approved
Motion by Judy, second by Lindsey, vote taken, all in favor.
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Action Highlights & Follow Up Items Summary

1. Katy James to notify National office of AZ's Relay 2022 participants
 2. Susan to post links to Relay 2022 info on website and put info on Facebook
 3. Katy to prepare/send email blast about Relay 2022, including links to website info
 4. Notify relay 2022 attendees of expense/reimbursement process.
 5. Board meeting March 10, 2022 at 6 pm to debrief on Relay 2022 meeting
 6. See #3 Other Discussion section for more
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IMPORTANT DATES

Polar Bear Meet (tentative) – January 30, 2022
USMS Relay 2022 – Denver, March 4-6

MEETING NOTES

1. Budget

Marianne sent the attached budget, including revenue and expense assumptions used in creating the budget, to members by email. Members responded with a few questions. Marianne by email that administrative items include stamps, supplies, rule books, and Quickbook fees. She also clarified that we likely will purchase medals toward the end of 2022, to have them for 2023 meets. There were no additional questions during the meeting and Marianne reminded everyone that we can adjust the budget mid-year if needed.

2022 Budget approved

Motion by Marianne, second by Judy, vote taken, all in favor. Report approved.

2. Relay 2022 – Denver, CO March 4-6 (nationwide meeting of LMSC volunteers)

Relay 2022 is a nationwide meeting of volunteers from all LMSCs. The theme is club development with a focus on building relationships with facilities, recruiting and supporting coaches, and providing resources for clubs to grow (from the USMS website).

USMS pays ½ the expenses for 3 attendees from our LMSC. We will pay ½ the expenses plus the additional cost to secure single room for the attendees to reduce their exposure to COVID.

Discussion and Decision: The board discussed who should attend and the benefits. We noted that USMS suggested we send one tenured volunteer, one volunteer who coaches, and one volunteer who has not participated in a national-level meeting. We decided it would be beneficial to send volunteers who currently serve on the LMSC board and coaches committee. A non-board member expressed interest in attending. Katy will speak with them, and if they wish to pay their own expenses to attend, Katy will send a request to the national office for approval of a fourth attendee from AZ.

The board scheduled a meeting for March 10, 2022 to debrief on the meeting with attendees while information is fresh.

Attendees selected:

1. Dorothy Brelah
2. Terry DeBiase
3. Kathy Gallagher
4. Terry Heggy (expenses expected to be paid by national because Terry is a member of the national Coaches Committee)

Expenses: As COVID is still surging with the omicron variant is a serious threat, the board decided to pay for attendees to have their own rooms rather than share.

2022 Relay attendees and expenses approved

Motion by Judy, second by Lindsey, vote taken, all in favor.

3. Other Discussion

- Katy to follow up with Kelly Donatell (State Records Chair) about correct spelling of Jack Mattingly's name
- Terry Heggy requested help finding someone to run meet management computer at state meet in April. Susan will put on the website as requested.
- Katy to share USMS write up on Dan Gruender to post on AZLMSC website.
- Judy needs Ron Johnson meet evaluations back. Katy will follow up.
- Discussion about Ron Johnson meet. General consensus that 1) mostly things ran really well, and 2) it will be nice to have a competition committee that can address things and work with teams/coaches/officials.
- Looking for competition committee members/chair
- Status of Polar Bear meet is up in the air. There is some hesitancy due to the omicron variant, even though swimmers appeared to behave responsibly and as safely as possible during the Ron Johnson meet.

Meeting adjourned at 6:41 pm

Motion by Susan, second by Marianne, vote taken, all in favor.