

# AZLMSC Board Meeting

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**November 19, 2020**

**Via Zoom**

**Members Present:** Judy Gillies (Chairman), Jay Selnick (Vice-Chair), Christie Altman (Treasurer), Kathy Gallagher (Secretary), Katy James (current At-Large member and Chairman elect), Brigid Bunch (At-Large), Donna Anderson (At-Large), Lindsey Urbatchka (At-Large for Immediate Past Chair)

**Absent:** Earl Peters (At-Large)

**Quorum present:** Yes

**Others present:** Liz Hobbs (Vice-Chair), Marianne Rexer (Treasurer elect), Terry Heggy

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Meeting called to order at 5:04 pm

## **1. Introductions**

Judy Gillies opened the meeting and welcomed newly elected officers Katy James who will move from At-Large to Chair, Liz Hobbs (Vice-Chair), Kathy Gallagher (Secretary), and Marianne Rexer (Treasurer). Judy thanked Jay Selnick, Christie Altman, and Lindsey Urbatchka who have served for several years. Judy noted that she will remain on the board in the Past Chair position.

## **2. Minutes – Reviewed and Approved**

No changes to the minutes were suggested. Motion to approve June 27, 2020 minutes by Lyndsey Urbatchka, second by Brigid Bunch.

**VOTE: All in favor, none opposed**

## **3. Treasurer’s Report – Reviewed and Approved**

Christie Altman reported the following amounts in the LMSC accounts:

--Checking \$9,488.14

--Savings: 33,404.34

There was brief discussion that Christie would connect with incoming Treasurer Marianne Rexer during December to transition documents and information.

**VOTE: All in favor, none opposed**

#### 4. Old Business

Motion to un-table all tabled business items by Jay Selnick, second by Lyndsey Urbatchka.

**VOTE: All in favor, none opposed**

- **Approval of correct title for Lindsey Urbatchka's board position**

The board agreed that the appropriate title for her position and for the minutes was At Large for Immediate Past President. Jay suggested we use the title going forward, but there was no need to correct past minutes. No one objected.

In 2020, Judy Gillies will move into the position and Lindsey Urbatchka will move off the board. Judy noted that Lindsey is still welcome to attend meetings and stay on the email notification list.

- **Terry Heggy as Coaches Chair**

Judy Gillies asked Terry Heggy if he was interested in the position of Coaches Chair. Terry said he was willing to serve as Coaches Chair as long as others were ok with that and no one else wanted it.

**VOTE: All in favor, none opposed**

- **Discussion/Approval of 6 new Chair positions in Policies & Procedures**

The Chair positions listed below, and their inclusion in the AZLMSC Policies & Procedures, were formally approved. Most of the discussion about adopting these positions happened at previous meetings and they have been added to the Policies & Procedures. Some positions still need position descriptions.

1. Top Ten Recorder
2. Registrar
3. Fitness
4. Officials
5. Open Water
6. Coaches

Motion to approve addition of the Positions above as official LMSC positions and include them in the AZLMSC Policies & Procedures by Katy James, second by Christie Altman.

**VOTE: All in favor, none opposed**

#### 5. New Business/Other Discussion

- **USMS Matching Grant Funds**

Katy James reported that Arizona Masters has 600+ members and is eligible for a \$3,600 matching grant from USMS, under a program where USMS will give matching grants to clubs at \$5 per person/member for non-gold and \$6 per member for Gold clubs.

The board discussed how to fairly distribute the additional USMS grant funds to help clubs that were NOT helped previously, considering USMS requirements (e.g. recipients

must be clubs, not a workout groups). AZLMSC already gave \$10,000 in grants to help 4 clubs (Westside Silverfins, Mesa, SunDevil Masters, and Desert Dolphins). Mesa Aquatics and Phoenix Swim Club are not part of the Arizona Masters “club” and so are not eligible for the USMS matching funds. Other teams have not received any funds, e.g. Ford, Saddlebrooke, Prescott, Oro Valley, Northern Arizona.

There was general consensus to follow an application process similar to that used for the first round of funds allocated.

**Action item:** Katy will develop and distribute an application.

- **How to fill the vacant At Large board position when Katy James becomes Chair?**  
Several options were discussed. Lindsey noted there is nothing in the Bylaws or the Policies & Procedures that explicitly guides a process to follow. Judy noted that she thinks the process is spelled out in the Policies & Procedures. Donne noted that she did not see anything in writing and that there should be a formal policy in place. Marianne suggested that we look at people who already expressed an interest in serving on the board and ran in the last election.

**Action item:** Katy will send an email to membership asking interested individuals to let her (the board) know.

- **AZLMSC subsidizing USMS registration fees for workout groups?**  
Brigid Bunch brought this up as something for us to consider after hearing it mentioned during the Annual Convention. No formal action taken but members will discuss individually.
- **Status of training and competition in Arizona**  
Competition is possible, however there are no AZ meets scheduled. There is a great deal of extra work for meet directors. In addition to USMS guidelines, each individual pool has its own set of regulations and guidelines. Nevertheless, Lindsey reported that USS team Mesa has a competition with teams coming from out of state.

Some teams still aren't back in the water. Pools in Prescott and Flagstaff are still closed.

Teams that are working out have varying protocols. Some limit to 1-2 per lane, while others have as many as 4 per lane. Coaches are challenged to communicate effectively with swimmers at both ends of the pool.

- **Annual AZLMSC Meeting – Must we host one and will USMS help with Zoom?**  
Hosting an annual meeting during the pandemic will be challenging, and so we want to first determine if USMS is absolutely requiring us to do so this year.  
**Action item:** Kathy Gallagher will contact USMS to see if we must hold an annual meeting this year and if USMS can offer any support to host a Zoom meeting.

Judy acknowledged that we could hold the meeting via Zoom, but that would have challenges. We know there are helpful Zoom features but we aren't Zoom experts, so hosting a meeting with 50 people could be difficult. For security, Kathy Gallagher suggested AZ LMSC purchase a short-term Zoom subscription rather than use Marianne Rexer's.

**Action item:** Board members please send annual meeting agenda items to Judy Gillies.

- **Gruender Award Nominations**

**Action item:** Katy James to send an email blast requesting nominations.

- **How to fill Sanctions Chair when Liz Hobbs becomes Vice-Chair?**

Liz Hobbs is Sanctions Chair and will become Vice-President in 2021. She asked the board if she needed to give up the Sanctions Chair position. Chairman Gillies explained that it is allowable for board members to hold two positions. By consensus (without a vote or dissent) it was agreed that Liz would remain Sanctions Chair because it is allowable under the Bylaws. Liz mentioned that the Sanctions position doesn't require much time right now as no meets are being sanctioned, and that if someone else wanted to become involved she could hand it off to them.

**Action taken:** Liz Hobbs to remain as Sanctions Chair when she becomes LMSC Vice-Chair.

- **Membership Report**

Katy James (Registrar) reported that as of November 19 there were 125 registrations for the upcoming year, compared to 237 at roughly the same time last year. Total registration in 2019 was 1,300. Current 2020 registration is 1,069. The board discussed ways to encourage and support members, but no actions were taken.

- **Next Meeting**

**Action item:** Katy James will reach out to members about the next meeting.

Meeting adjourned at 5:54

Motion by ?, seconded by ?. (I did not hear a motion or second to adjourn, but if someone remembers differently please let me know!)

**Vote: All in favor, none opposed.**

Submitted by:

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Kathy Gallagher, Secretary