

COACHING CLINIC FINANCIAL SUPPORT POLICY
Original 2017; re-written 2019

- The LMSC will provide financial support amounting to 50% of the clinic registration fees for attendance at the USMS coaching #1,2,3,4 , stroke and ALTS, clinics based on pre-approval and available funding.
- The LMSC will not provide financial support for travel or other costs to attend these clinics.
- Individuals requesting financial support from the AZ LMSC must be registered USMS and AZLMSC members for the year during which the coaching clinic takes place.
- Individuals should submit a request 45 days prior to the clinic to the LMSC, providing the information below, to the LMSC Chairman copying the Registrar, Treasurer, and Secretary before the clinic occurs.
- Individuals will receive reimbursement no later than 45 days after they have submitted proof to the LMSC Treasurer of successful completion of the course. This proof must be submitted within 30 days after the clinic occurs.

Coaching Clinic Financial Reimbursement Form



Date of request: _____

1. Complete this form.
2. Attach receipt(s).
3. Email to LMSC Chairman and cc: Secretary, Registrar, and Treasurer **within 30 days** of completion of clinic.
4. If approved*, individuals will receive reimbursement within **45 days** after submission of this form.

Member Information

Name (last, first)	
Mailing Address	
Phone	
DOB	
Email	
USMS #	
Club	

Clinic Information

Clinic Name	
Location	
Date(s)	
Total Cost of Clinic	\$
Amount Seeking Reimbursement (up to 50% total cost of clinic)	\$

*AZLMSC will provide financial support, as available, amounting to 50% of clinic registration fees for participation of USMS # 1,2,3,4, stroke & ATLS clinics, or other pre-approved courses to advance education. Excludes travel and other related costs.