

AZ LMSC Board Meeting

April 6, 2014

Minutes

1. Roll Call/Quorum (time of arrival in parenthesis) – Quorum at 0920am. Terry, Paul, Judy, Christie, Brad (920a), Susan (930a), Katy (1015a)
2. Committee reports
 - a. Equipment – review committee report
 - i. Arizona Aquatic Sports Foundation (501c3 organization) rents a trailer with “everything” necessary to run a meet (Paul has a seat on this Board). Arizona LSC also provides a meet kit.
 - ii. Resources (list of equipment and organizations available to provide equipment) advertised on our website, chair of equipment committee would be the point of contact for maintaining this information. Katie and Judy have given their lists of equipment to Brad.
 - iii. Role of LMSC – to facilitate meet hosting
 - iv. Brad to update Equipment policies and procedures to clarify our role
 - v. Motion by Christie to accept draft policies and procedures, Seconded by Paul. Motion passes 5-1.
 - vi. Judy purchased 8 new lap counters, 4 with poles. Discussion over who gets to use AZ LMSC-owned equipment
 - vii. Brad moves to reimburse Judy for the purchase of lap counters as AZ LMSC-owned equipment, Paul seconds. Motion passes 6-0. Judy to be reimbursed \$552.70.
 - viii. Discussion over how to deal with non-LMSC clubs using our equipment.
 - ix. Brad will review the policies and procedures in light of the discussion
 - b. Communications - new website, approach to newsletter
 - i. Website is up and running
 - ii. Newsletter – approach is to push out cover email with links
 - iii. Website – need a feature to sign up for email blasts (a.k.a., a newsletter)
 - iv. Content building – submit to communications committee chair to post on website – committee can tap folks to publish articles. Jeff Baird is the chair of this committee.
 - v. Challenges in getting engagement for articles

- vi. Ask communications committee to create policies and procedures for website work – need structure
 - vii. Terry will follow-up on shepherding this task and review committee members
 - c. Competition – Open Water State Champs proposal, Club Assistant proposal, Event schedule
 - i. Motion to approve the Open Water proposal by Brad, seconded by Paul. Motion passes 7-0.
 - ii. Club Assistant – discussion over funding from AZ LMSC.
 - iii. Paul notes that USMS has online meet entry, but does not allow LMSCs to use
 - iv. Question on what do Sandy and Jim do for meet registration?
 - v. Motion by Katy to sign the Club Assistant contract (set up with AZ LMSC, available to all clubs/workout groups), seconded by Judy – motion passes 7-0.
- 3. 2014 Budget (Terry to kickoff)
 - a. Any additional comments on budget
 - b. Vote to approve budget
 - i. Edit to \$1500 for awards, now a stipend to each State meet sponsor for use as they decide best
 - ii. Motion by Brad to approve budget, seconded by Judy. Passes 7-0.
- 4. Discussion on attendees for USMS Convention in September – no further action at this time.
- 5. Noted that elections will be coming at end of 2014 – no further action at this time.
- 6. Adjourn at 1100a